

AB
July 20th, 1960

Mr. William W. Freeman
Freeman French Freeman
158 Bank Street
Burlington, Vermont

Re: Mead Memorial Chapel

Dear Mr. Freeman:-

Some months ago we discussed the problem existing at Mead Chapel with the sun penetrating the windows over the chancel in the late afternoon hours. I understood that you agreed to design a louver on a time basis. It has been suggested to me since then that a translucent curtain fixed inside the windows with rods stretching it taut over the sash might be a possible solution. In any event, I would appreciate your giving this some attention after the work for which we have been waiting on the building at Porter field and other work delayed on other projects has been completed.

Yours very truly,

C
Carroll Rikert, Jr.
Business Manager

CR/bas

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June 3rd, 1960

Mr. William W. Freeman
Freeman French Freeman
158 Bank Street
Burlington, Vermont

Dear Mr. Freeman:-

Confirming our conversation when you were here on May 31, we will be grateful if you will design a means of controlling the impact of sunlight on the west windows of Mead Chapel which will make possible the removal of the curtains which now are installed inside. We would like to have this installation completed during the summer in order to be able to remove the curtains for the Convocation exercises early in September.

Yours very truly,

Carroll Rikert, Jr.
Business Manager

CR/bas

CC to Pres. Stratton